Three Rivers Community Schools
851 Sixth Avenue
Three Rivers, MI 49093

Today's Date: _____

Student Last Name: _____ Student First Name: _____
Student School: _____ Student Grade: _____

Dear Parent/Guardian:

We want to make sure you understand by signing your child's "Directory Information" you have elected their information not be sent for the following purposes (this list does not include everything):

- Your child's photo could not be in the school year book or on our TRCS Web Site
- Any information going outside the school - birthdays on calendars, students of the week and month listed in newsletters or in the paper, etc.
- Three Rivers Commercial (Students of the Week, Honor Roll, Trimester, etc.)
- Their names and pictures would not be allowed in the Educator
- His/Her name will not be announced over an Intercom at any sporting event or anywhere else outside the school
- Should your child be involved in an event that is being televised they would not be allowed to participate, such as the all-school program

Below is the actual paragraph out of the *Parent/Student Notification Handbook.*

The District has established the following information about each student as "directory information": student's name; photograph; major field of study; participation in officially-recognized activities and sports; height and weight, if a member of an athletic team; awards received; honor rolls; scholarships; telephone numbers only for inclusion in school or PTO directories.

Three Rivers Community Schools does not sell directory information and only gives them to who we feel is appropriate, necessary and helpful for the student.

Please indicate by signing the appropriate section below that you understand what your child could be missing and return it to his/her school secretary or guidance counselor secretary.

Please do not hesitate to call your child's building principal should you have any questions regarding this matter.

Sincerely,

Three Rivers Community Schools Staff

I do not give permission for my child's directory information to be given for any purpose during their school career in Three Rivers Community Schools.

_____ _____
Parent/Guardian Signature Date

This form is not binding unless signed by a School Board member, one of it's officers, or employee.

I have made sure to the best of my ability the above parent/guardian understands fully the extent of signing this Directory Information exclusion form.

_____ _____
Official School Staff Date

[Revised 08/04/2010]