



# THREE RIVERS COMMUNITY SCHOOLS

## BOARD OF EDUCATION

### PUBLIC COMMENT CARD

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Please fill out this card if you wish to speak during the Public Comment portion(s) of the meeting.

To provide the Public its right to address this Board and to ensure the orderly conduct of meetings, a member of the Public may address the Board for up to three (3) minutes during the Public Comment period(s) designated on the Agenda. (Please leave a copy of any prepared statement with the Board Secretary.)

Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. While it is not our intent to stifle Public Comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor.

To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. Public Comment which addresses an individual or specific incident should first be handled through Administrative channels. Please see the Organizational Chart provided on the back of this Public Comment Card for details of those channels.

Please turn in the Public Comment Card to the Board Secretary with all fields completed. Speakers will be called up in the order in which the Public Comment Cards are received.

Thank you!

NAME:	DATE:
Preferred method of contact (email/phone/address):	
Topic(s) to be addressed:	
<input type="checkbox"/> By checking this box, I signify that I have read and understand the above stated instructions.	

**For further information on Public Participation at Board Meetings, please refer to Policy 0167.3**



# Three Rivers Community Schools Organizational Chart

