Three Rivers Community School District, St. Joseph County
Minutes of the Board of Education Work Session & Regular Meeting
Monday, July 13, 2026

Approved Minutes

The Work Session & Regular Meeting was called to order by President Nowak at 6:01 PM.

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| Present: | Linda Baker, Ross Daniels, Elizabeth Ogreen, Erin Nowak |
| Absent: | Amanda Allen, Julia Awe, Melissa Patch |
| Administration Present: | Nikki Nash, Melissa Frye, Justin Holbrook, Brian Leonard, Mandi Zaborowski |
| Pledge of Allegiance: | President Nowak led the Board in the Pledge of Allegiance. |
| Approval of the Agenda: | Motion by Member Baker, with support from Member Daniels, to approve the agenda as presented. After a roll call vote, 4-0, President Nowak declared the motion as approved unanimously.<br>Yea: Baker, Daniels, Ogreen, Nowak<br>Absent: Allen, Awe, Patch |
| Public Comment: | Public Comment was offered. |
| Presentation/ Discussion: | **MOU for Deeded Access, PAWs Clinic**<br>Nikki Nash, Superintendent, provided the Board with an overview of the historical background and reasoning for the MOU approval based on communication with Beacon Health, the parent organization of the PAWs Clinic. After Board discussion, it was decided that the Board would like to table this approval until a representative from Beacon Health could come and present on the details of the MOU and answer outstanding questions that the Board has.<br>**2025-2026 Spring Data Review**<br>Nikki Nash, Superintendent, provided the Board with a presentation on the End of Year Spring Data Report (Benchmark Testing) for all grades in Math, Reading and Language Usage. The report also identified celebrations and future focus areas in all categories. Board comment was provided and accepted. |
| Designation of Depositories for School Funds & Check Signatures: | Motion by Member Daniels, with support from Member Ogreen, to approve the designation of depositories for school funds and check signatures as presented. After a roll call vote, 4-0, President Nowak declared the motion as approved unanimously.<br>Yea: Baker, Daniels, Ogreen, Nowak<br>Absent: Allen, Awe, Patch |
| Designation of Banks for Investments: | Motion by Member Baker, with support from Member Daniels, to approve the designation of banks for investments as presented. After a roll call vote, 4-0, President Nowak declared the motion as approved unanimously.<br>Yea: Baker, Daniels, Ogreen, Nowak<br>Absent: Allen, Awe, Patch |
| Designation of Electronic Transfer Officer: | Motion by Member Daniels, with support from Member Baker, to designate the Director of Finance & Business as the Electronic Transfer Officer (ETO). After a roll call vote, 4-0, President Nowak declared the motion as approved unanimously.<br>Yea: Baker, Daniels, Ogreen, Nowak |

Absent: Allen, Awe, Patch

Approval of Annual Retainer Contracts:

Motion by Member Baker, with support from Member Daniels, to retain Thrun Law Firm, P.C. to handle all personnel, legal negotiations, and contractual matters. After a roll call vote, 4-0, President Nowak declared the motion as approved unanimously.

Yea: Baker, Daniels, Ogreen, Nowak
Absent: Allen, Awe, Patch

Approval of District Auditors:

Motion by Member Daniels, with support from Member Baker, to appoint Gabridge & Company to do the District's 2025-26 annual audit. After a roll call vote, 4-0, President Nowak declared the motion as approved unanimously.

Yea: Baker, Daniels, Ogreen, Nowak
Absent: Allen, Awe, Patch

Designation of Person for Posting Public Notices of Meetings:

Motion by Member Daniels, with support from Member Baker, to designate the Executive Assistant to the Superintendent and Board of Education to post the public notices of the Board Meetings. After a roll call vote, 4-0, President Nowak declared the motion as approved unanimously.

Yea: Baker, Daniels, Ogreen, Nowak
Absent: Allen, Awe, Patch

Appointment of Recording Secretary:

Motion by Member Daniels, with support from Member Baker, to designate the Executive Assistant to the Superintendent and Board of Education as Recording Secretary. After a roll call vote, 4-0, President Nowak declared the motion as approved unanimously.

Yea: Baker, Daniels, Ogreen, Nowak
Absent: Allen, Awe, Patch

MOU for Deeded Access, PAWs Clinic:

Motion by Member Daniels, with support from Member Baker, to table the approval of the MOU for deeded access for the PAWs Clinic until August in order to get more information from Beacon Health on the purpose of the MOU. After a roll call vote, 4-0, President Nowak declared the motion as approved unanimously.

Yea: Baker, Daniels, Ogreen, Nowak
Absent: Allen, Awe, Patch

Consent Agenda:

Motion by Member Daniels, with support from Member Baker, to adopt the Consent Agenda as presented. After a roll call vote, 4-0, President Nowak declared the motion as approved unanimously.

Yea: Baker, Daniels, Ogreen, Nowak
Absent: Allen, Awe, Patch

The Consent Agenda consisted of:

1. Approval of the June 15, 2026 Budget Hearing & Regular Meeting Minutes.
2. Approval of the Payroll Change Register for June 2026.
3. Approval of the June 1 - June 30, 2026 Accounts Payable Check Register totaling $2,001,731.72.
4. Approval of Bond Invoice Payment Report totaling $290,102.39.

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| Board Calendar: | President Nowak reviewed upcoming events with the Board. |
| Board Comment: | Board comment was offered and received. |
| Adjournment: | Motion by Member Daniels, with support from Member Ogreen, to adjourn the meeting. After a roll call vote, 4-0, President Nowak declared the motion as approved unanimously.<br>Yea: Baker, Daniels, Ogreen, Nowak<br>Absent: Allen, Awe, Patch<br>The meeting adjourned at 6:51 PM |

Respectfully Submitted,

Melissa Patch, Secretary Board of Education

Lorie Camino, Recording Secretary